

Loan Officer

Company: DN Community Federal Credit Union

Contact: CEO

Website: www.dncfcu.com

Date Posted: 9/11/2018

Location: 3964 Fulton Drive, Canton, OH 44718

Details:

DN Community Federal Credit Union is a full-service financial institution seeking an enthusiastic and highly motivated individual to fill a Full-Time Loan Officer position. The position requires working a flexible schedule Monday through Saturday, at approximately 40 hours per week.

A Loan Officer is responsible for soliciting, accepting, processing, analyzing and reviewing loan applications. This position is required to underwrite and decision loan applications, disburse loan funds, and fully explain all loan documents, disclosures and forms, and present loan counteroffers when appropriate. The candidate must provide guidance to members with respect to their credit and borrowing needs.

Other duties include providing account information in person or by phone, as well as other information on the full range of credit union products and services. This employee will also provide a variety of transaction services to members including teller and cash handling duties, all with efficient, professional, and accurate member service.

A Loan Officer must demonstrate a high level of diplomacy and trust, along with having excellent verbal and written communication skills. The ability to work with both members and staff to resolve issues and obtaining cooperation internally and externally is an important part of this job.

Benefits include healthcare, dental, vision, and supplemental insurance coverage options, life insurance, 401(k) participation, and participation in the company bonus plan. Healthcare will become available after the 90-day introductory period. Vacation days will become available after 6 months.

The ideal candidate should have a minimum of two (2) years credit union/banking consumer lending and underwriting experience, and prior cash handling experience. All candidates must be 18 years of age or older with two (2) years of higher education or equivalent industry work experience. Candidates must also be able to pass a criminal background check, credit check and ChexSystems verification.

Completed resumes and employment applications may be delivered to any DN Community Federal Credit Union Branch, emailed to info@dncfcu.com or faxed to 330-497-7938, attention CEO.